



A Residential  
Lettings and Property  
**Management Company**



# Experience & Expertise

Since 1991, County Estate Management has been a leading source of advice and specialist services within the residential and property management sector.

We pride ourselves on our extensive range of tailor-made, client focused, management resources and services.

These are designed to maximise the interests of property owners under a freehold or leasehold tenure and their respective sub-let tenants.

Our management portfolio encompasses over 15,000 residential units within London and throughout the South East and we have offices in central London, Bristol, Thames Valley, Tunbridge Wells and Leicester.

With the combined experience of our executive directors and property management team, we provide advice and service in a series of key areas:

- Residential Lettings Management
- Residential Property Management
- Property Developers Services
- Facilities Management
- Buildings Insurance
- Residential Building Services and Maintenance
- Company Secretarial Services
- Right to Manage Consultancy

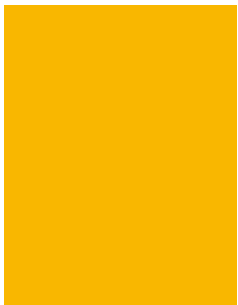
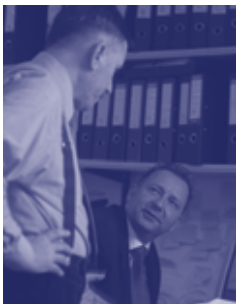
# Responsibility & Service

Our Lettings Management department offers quality and reliability in a market where there is a high demand for a first class service. We take the pressure off landlords and ensure that tenancies run smoothly by dealing with day to day management issues.

Paired with all the benefits you can expect through our membership and collaboration with ARLA, we offer a comprehensive service as part of our annual management fee.

- the appointment of a dedicated Property Manager to take care of the property personally;
- arranging inventories and cleaning as needed at the start and completion of the tenancy;
- collecting rents and paying all outgoings such as ground rent, service charges, insurance premiums and invoices for repairs;
- undertaking repairs as necessary, using a comprehensive register of approved contractors;
- carrying out regular property inspections to ascertain maintenance requirements, and issuing reports to ensure the investment is kept in good condition;
- ensuring that, where relevant, Gas Safety Certificates and other statutory certification is up to date and adhere fully to current legislation;
- at the end of the tenancy, arranging for the inventory to be checked, deposit returned and utilities notified of change of details;
- ensuring good condition of the property to be re-let;
- above all, taking care of your valuable investment in a professional and bespoke manner to suit your needs.

To find out more, contact our Lettings Management team on 020 7436 2080 or email us at [mail@countystate.co.uk](mailto:mail@countystate.co.uk)





county estate management

### **London**

County Estate Management  
79 New Cavendish Street  
London W1W 6XB

- (t) 020 7436 2080  
(f) 020 7436 1040

### **Bristol**

County Estate Management  
11 Alma Vale Road  
Clifton  
Bristol BS8 2HL

- (t) 01179 741 689  
(f) 01179 706 568

### **Thames Valley**

County Estate Management  
Unit 2  
The Grand Union Office Park  
Packet Boat Lane  
Cowley  
Middlesex UB8 2GH

- (t) 01895 458 464  
(f) 01895 458 465

### **Tunbridge Wells**

County Estate Management  
Kenwood House  
1 Upper Grosvenor Road  
Tunbridge Wells  
Kent TN1 2DU

- (t) 01892 536 661  
(f) 01892 531 988

### **Leicester**

County Estate Management  
94 New Walk  
Leicester LE1 7EA

- (t) 0116 249 5330  
(f) 0116 249 5331

### **Website**

[www.countyestate.co.uk](http://www.countyestate.co.uk)

### **General Enquiries**

[mail@countyestate.co.uk](mailto:mail@countyestate.co.uk)

### **Marketing Enquiries**

[marketing@countyestate.co.uk](mailto:marketing@countyestate.co.uk)

